Sustainability Council Agenda
May 26, 1:00 pm
Zoom link: https://us02web.zoom.us/j/2497492063

Members: Students: Connie Kaniewski, Luis Prado, Seth Traiteur; Faculty: Tao Huang, Kofi Akamani, Shannon McDonald; Staff: Paul Hagan, Brad Cowley, Sarah Marbes

1. Call to Order – Meeting started at 1:12 pm
2. Attendance: Paul Hagan and Brad Cowley will be absent (1:13 pm)
3. Approval of Minutes – Tao motioned to approve minutes, Shannon seconded. Motion passed with 6 votes in favor and 1 abstention.
4. Green Fund Grant Program
   a. 2021 Awardees: SIU Communications article
   b. Considerations to alter the Green Fund Proposal, criteria or process.
      i. Criteria: Guidance and preferences listed on website
         • Review for any changes needed.
      ii. Proposal: (1:13 pm – 1:34 pm)
         • Review for any changes needed.
      iii. Green Fund Committee process: (1:34 pm – 1:45 pm)
         • Rubric
         • Excel sheet: new this year, assisted in expediting the conversation.
      iv. Recruitment and Outreach
         • Suggestions for next year
            a. Courses and/or professors
            b. Presentations at the beginning of fall semester
            c. RSO outreach
   c. FY 2020 Updates:
      • 2020 grant cycle
         o 10 projects funded
         o 6 final reports received, 3 extension granted, 1 canceled
         o K.S. to update website during June.
   d. 2021 Grant Cycle: SIU Communications Press Release
      i. Green Roof Team: (1:45 pm – 1:58 pm)
         • Hybrid Small Wind Turbine: Received 4,124.17
• Solar Energy Proposal: Additionally requested
  a. Discussion and vote required
  
  **b. Connie motioned to approve and fully fund the project.**
  **Tao seconded. Motion proved unanimously.**

5. Review of FY 21 budget: Request to approve by council (1:58 pm – 2:07 pm)
  a. Green Fee account
     i. Balance update: (See below)
        • FY 21 allocated for Green Fund: 37,482.15

        **Connie motioned to pass the budget, Luis seconded. Motion passed unanimously.**

  b. Sustainability Activities (See below)

6. Review Sustainability Council Applications/determine council members for next year
   **Alex Grabowska will fill Paul Hagan’s term and finish in 1 year. All applicants were approved, and Karen will reach out to the students that applied for the council last year to fill the last spot.**

7. Any other items we need to discuss

8. Meeting closed at 2:34 pm

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**Appendix**

Total expenses FY 19: $129,253.90

Total expenses FY 20: $129,110.08

Total expenses FY 21 (to date): $115,999.85 (including ear marked totals from last year)

Green Fee balance:

- Revenue FY 21: $177,640.00 in green fees plus interest = $179,632.23
- Total unused: $180,306.49
- Total asset balance: $270,169.14 (difference)
  - 17th round committed not paid: $20,825.00 (2020 grant cycle)
  - 16th round committed not paid: $30,012.75
  - 15th round committed not paid: $7,700.00
  - 14th round committed not paid: $7,700.00
  - Director’s salary: approximate $49,550.00

- Expected revenue for FY22: @ $179,000 (taken from last year’s revenue)
Sustainability Activities (to be transferred from Green Fee Account)

- Director Salary: Range, but $45,000-$55,000
- Program Coordinator salary: $30,960-$45,000
- GA salary (2) fall and spring: $32,000
- Student Workers: Extra help (football tailgate initiative): possibly
  - Salary/wage totals: $107,960-$132,000

Programming Activities
- Marketing services: $1,000.00
- Informational materials: (signs, cards, posters): $600.00
- Awards/giveaways
  - Water bottles: $5,000.00 estimate
  - Env. Ambassador plaques: $300.00
  - Sustainability Celebration: $550.00
- General Materials:
  - Office supplies: $500.00
  - Unforeseen programming needs: $1,000
  - Programming Activities total: $8,950.00

Fees
- Student Center Rent: $17,304.46
- AASHE Membership: $1,530.00
- IT fee- contractual: $960.00
- IT Network infrastructure: $239.45
- Group Health: $1,148.92
- AIS fee: $837.02
- Travel/Professional development:
  - AASHE conference fees:
    - 1-2 staff, 1 student scholarship: $1,500
  - Fees total: $23,519.89

Total FY 22 expected expenditures: $164,469.89
Expected for Green Fund Grant program: $14,531.00 + $180,360.00