Sustainability Council Agenda

April 10, 12:30 pm

Via Zoom, https://zoom.us/j/720481012, Meeting ID: 720 481 012

Members: Students: Connie Kaniewski, Dylan Gibson, Seth Traiteur; Faculty: Tao Huang, Kofi Akamani, Leslie Duram; Staff: Sally Wright, Brad Cowley, Sarah Marbes

1. Call to Order - Meeting started at 12:34 pm.
2. Attendance – All members present
3. Approval of Minutes – 2/21/2020 (see email attachment): Sally motioned to approve the minutes, Connie seconded. Motion passed unanimously.
4. Overview of semester (12:34 pm – 12:49 pm)
   a. Change in Sustainability Office leadership:
      i. Timeline for open position announcements
         ≈ Position will be posted in July for anybody.
      ii. GA position needed for fall semester.
   b. Changes in Sustainability Council programming as a response to COVID
      i. Environmental Ambassador Award
         ≈ Options to award both graduating seniors and allow continuing students to receive recognition for service work completed/roll over hours into next year’s award.
         ≈ Leslie motioned to roll-over hours towards the Environmental Ambassador award to count for April 2021, Connie seconded. Motion passed unanimously.
      ii. Sustainability collaborator Awards and Honorary Environmental Ambassadors
         ≈ Sarah motioned to suspend the Sustainability collaborator Awards and Honorary Environmental Ambassadors, Leslie seconded
   c. Other key Sustainability Office initiatives:
      i. STARS- status update: Completed!
      ii. Sustainability Office Spring programming- status update (Earth Month, Give Before you go)
      iii. EPA required waste reduction report- status update
      iii. campaign in University Housing dining- status update
5. Strategic priority planning
   a. Second Nature - status update
i. Discussion on next steps
ii. Student committee recommendations

b. Finance/funding committee
   i. Crowdfunding/Day of Giving
      ❏ Day of Giving amount raised: $1,957 from 34 gifts.
      ❏ Crowdfunding

6. Standing agenda items
   a. Green Fee account
      i. Balance update: $32,984 (expect to reallocated $12,375 from salaries and at least $5,000 from Sustainability Activities budget) = $50,359 to allocate this year.
      ii. GF budget adjustments under $2,500
      iii. GF budget adjustment requests over $2,500 – none

   b. Green Fund Committee (12:49 pm – 1:00 pm)
      i. Project payment tracking/status for spring semester (Connie)
         ❏ Final reports submitted, follow-ups etc.
      ii. Spring funding round (Seth)
         ❏ Recommendation by committee for projects to be awarded.
            a. Total projects/proposals received: 17 proposals amounting to $55,566
            b. Total amount available to allocate: $50,359
            c. The Green Fund Committee is recommending to fund # of proposals amounting to $37,318
               i. Fully funded: 10
               ii. Partially funded: 0
               iii. Proposals not funded: 7
               iv. Connie motions to approve the Green Fund Committee allocation of $37,318 towards Green Fund Grant Proposals, Leslie seconded. Motion passed unanimously
         ❏ Expected awardee letters to go out April 22, 2020. (1:00 pm – 1:04 pm)
         ❏ Mandatory Awardee workshops: schedule TBD
   iii. Extension requests, special requests, updates (Connie) (1:04 pm – 1:13 pm)
       • Touch of Nature- wants to reallocate $1400
          o Sally motioned to accept the reallocation of funds, Seth seconded. Motion passed unanimously.
       • Zoology Seminar Series- wants to submit final report but did not host 7 speakers (including the Sustainability Office).
          o Leslie motioned to deny the request because the series is closed and remove the non-used funds from their account back
to the Green Fund, Sarah seconded. Motion passed unanimously.

- Swipe out Hunger- wants to reallocate $246.02 from marketing to SIU Saluki Food Pantry.
  - Leslie moves to approve the reallocation of funds to the Saluki Food Pantry, Sarah seconded. Motion passed unanimously.

7. Council member terms completed in fall: (1:13 pm – 1:2 pm)
   a. 3 students (1 yr. Terms)
   b. 1 faculty (Tao)
   c. 1 staff (Sally)

   We will advertise the positions until April 27th and have a Council meeting on May 1st to vote on the council applications.


9. Consider late spring/summer meeting schedule.
   a. April/May/June meetings

10. Check in on “Agenda Items Preview” if needed (Connie)

11. Open opportunity to share updates for initiatives not listed here.

12. Thank you and adjourn Connie motioned to close the meeting, Leslie seconded. Meeting closed at 1:35 pm.

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April and May meetings: April 10, hold April 17. Location: ZOOM Time: 12:30 pm

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Sustainability Council Calendar - annual planning highlights

Year-round - consider nominations for Sustainability Collaborator or Honorary Env. Ambassador Award

August - updates from summer (may not be necessary due to summer meeting), overview of semester/year (including determination of GF funding round for the academic year: finalize proposal)
**September** - review of past fiscal year, prioritization and goals for this year

**October** - goals and STARS follow-up, GF: finalize rubric, final report, project payment tracking/status (for fall semester), review Sustainability Travel Award criteria

**November** - select Green Fund Committee (GFC), open applications for open position

**December** - review applications for open position

**January** - overview of semester; project payment tracking/status (for spring semester); GFC schedules first meeting

**February** - review extension requests (Feb. 1 is deadline), GFC prepares for funding round

**March** - review final reports (Mar. 1 is deadline), applications for open position, preparation for Sust. Celebration, Sust. Collaborator (or Hon. Env. Ambassador) award, GFC reviewing proposals

**April** - review GFC recommendations (GF awards), GFC reviewing proposals, [Earth Month]

**May** - review of FY20 budget, review of recommendations from GFC (changes to proposal, rubric, process), review applications for open position/s

**Summer** - only if needed