**Green Fund Project**

**Final Report**

This report may be published on the SIU sustainability website.

Name of person(s) completing report:

Department:

Contact Phone and email address:

Faculty Advisor (if applicable):

Project Title:

Project ID #:

Award Date:

Completion Date:

Total Funds Used:

1. Provide a summary of your project/project experience.
2. Provide a summary of your results (environmental, social, and/or economic) including quantifiable data as appropriate (ex. # of individuals reached, lbs. diverted from landfill, energy saved, etc.).
3. Summarize how your project promoted the Green Fee/Sustainability on campus including, but not limited to, flyers created, screenshots of website, signage, etc. Please include website links, if applicable. (Reminder: you are required to promote your project using at least 2 items from the awardee website promotion list.)
4. Provide evidence of how you used the Green Fund Marker in your project.
5. Is there anything you would do differently if you were to do a similar project in the future? If so, please describe.
6. Provide as an attachment to the email (see email address below) a minimum of 5 digital images. Images should be of high a quality as possible and be attached in jpg format, if available. Images will be used to promote interest in sustainability projects on campus and may be used on our website and in other promotional material. These can be photos of the progress of the project or the completed project. Provide captions for photos here.
7. List suggestions for the SIU Sustainability Council to improve the Green Fund Award Process here:

Final Report forms should be sent electronically, in editable Microsoft Word format, to [greenfund@siu.edu](mailto:greenfund@siu.edu). This should be completed before requesting final reimbursement. A Sustainability Council designate will review final reports before releasing funds.