

SIU Carbondale Sustainability Council  
Monthly Business Meeting Agenda  
August 24, 2018  
10-11 am, Morris Library 752

**Members:** Students: Makenzee Loft, Connie Kaniewski, Dylan Gibson; Faculty: Leslie Duram, Tao Huang, Shannon McDonald (**absent**); Staff: Sally Wright, Betsy Bishop (**absent**), Marianne Wilson

1. Call to Order 10:03am
2. Attendance (include present and absent in minutes; names are above)
  - a. Expected to be absent: Shannon and Betsy
  - b. Who's who? (Intros and share roles on Sustainability Council.) **Welcome, Connie and Dylan!**
    - i. See "Members" above.
    - ii. Thank you notes to outgoing members (Celine and Kemar).

**7 mins**
3. Approval of Minutes – N/A
4. Orientation
  - a. Semester Calendar (see end of this document)
  - b. Typical agenda
  - c. Sustainability Office Team:
    - i. Full-time professionals: Geory, Karen
    - ii. Graduate Assistant: Angela Anima-Korang
    - iii. Sustainability Fellows: Jesse Galaway, Erin Woolard, Cecilia Albert Black
    - iv. Design Support (expected)
    - v. STARS reporting begins in Jan. - seeking a strong GA (detail oriented, organized, analytical, good communicator)
  - d. Items to note: <https://sustainability.siu.edu/>
    - i. Note website: <http://sustainability.siu.edu/participate/sustainability-council.php>
      - Let me know if any changes need to be made.
    - ii. Review Operating Papers, as needed.
    - iii. Review Green Fee vs. Green Fund, review those pages.

**10 minutes**
5. Items voted on over email: Skip unless questions, **no questions.**
  - a. Motion to strike Sustainability Council applicant's name from the 5.10.2018 minutes - **Shannon moves. Leslie seconds. Approved by Leslie, Shannon, Makenzee, Marianne, and Tao.**
  - b. Review of June meeting minutes via email began on 6.27.2018: minutes approved on 7.2.2018. **Shannon moved to approve. Leslie seconded. Tao, Marianne, Makenzee, Leslie, Sally voted to approve; Betsy abstained.**
6. Confirmation of Makenzee as Green Fund Committee (GFC) Chair for fall
  - a. Motion for Makenzee is GF chair – **Leslie moves. Sally seconds. Unanimous.**
  - b. Begin consideration of GFC Chair for Spring.

**2 minutes**

7. Standing agenda items

a. Green Fee account (Geory)

- i. Balance update – *budgeted - \$161,782.60 FY19 - received \$94,786.29 (as of July 31<sup>st</sup>)*
- ii. GF budget adjustments under \$2500 - none
- iii. GF budget adjustment requests over \$2500 - none

b. Green Fund Committee report (Makenzee)

- i. Extension requests - none
- ii. Final reports received (or closed projects)
  - 17SP132 -
  - 16SP106 -
  - 14FA112 -
  - 17SP114 - Included in summer email.
    - a. *Recommend Karen explains the opportunity here during GF tours.*
  - 17SP129 - Included in summer email. Link to map
    - a. *Follow up email on where the map is available*
- iii. Other requests
  - 16SP124 - recommendation to close project due to inactivity, see email attachment – **Connie moves to close. Maryanne seconds. Unanimous.**
  - 13FA106 – **Leslie moves to close. Tao seconds. Unanimous.**

**23 minutes**

8. Consideration of future student Sust. Council applicants who could shadow the Council this fall.

**4 minutes**

9. Review of updates since last meeting

- a. Green Fund process improvements
- b. Green Fund proposal approved
- c. Green Fund workshops set
  - i. Geory- one contact person from PSO support the process for GF apps: Listed on website, including auxiliaries.

**6 minutes**

10. Updates

- a. Saluki Start-up/Weeks of Welcome events
- b. Be sure to join Saluki Green Action Team
- c. Semester Calendar FYI - see calendar in right column under quick links
- d. USG Resolution follow-up discussion
- e. Hub Relocation
- f. Green Fund Showcase
- g. Open opportunity to share updates for initiatives not listed here.
  - i. **Tao moves to adjourn. Marianne 2nds. Unanimous.**

**22 minutes**

11. Thank you and adjourn 11:22

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Fall 2017 Sustainability Council meetings will be held on the following dates: Aug 24, Sep 21, Oct 26, Nov 16, Dec 7. All meetings are scheduled at 10 am in Morris Library room 752.

Council Calendar - highlights for the year (10:13-10:15) 2 mins

- **August** - updates from summer, orientation, overview of semester/year

- **September** - review of fiscal year, prioritization and goals for this year, STARS follow-up
- **October** - goals and STARS follow-up, [Sustainability Month]
- **November** - select Green Fund Committee (GFC), open applications for open position
- **December** - review applications for open position
- **January** - overview of semester
- **February** - review extension requests (Feb. 1 is deadline), GFC prepares for funding round
- **March** - review final reports (Mar. 1 is deadline), applications for open position, preparation for Sust. Celebration, Sust. Collaborator (or Hon. Env. Ambassador) award, **GFC reviewing proposals**
- **April** - review of recommendations from GFC (gf awards, changes to proposal, rubric, process), review applications for open position/s, **GFC reviewing proposals**, [Earth Month]
- **May** - review of FY20 budget
- **Summer** - only if needed