

SIU Carbondale Sustainability Council  
Monthly Business Meeting Agenda  
December 7, 2018  
10-11 am, Morris Library 752

**Members:** Students: Makenzee Loft (expected by phone), Connie Kaniewski, Dylan Gibson;  
Faculty: Leslie Duram, Tao Huang, Shannon McDonald; Staff: Sally Wright, Betsy Bishop,  
Vacant

1. Call to Order 10:07am
2. Attendance (include present and absent in minutes; names are above)
  - a. Expected to be absent: Shannon, Sally  
2 minutes
3. Approval of Minutes – 11/16/2018
  - a. Tao moves. Leslie seconds. Unanimous.  
1 minute
4. **Strategic priority planning**
  - a. Renewable Energy Credits (Dylan)
    - i. Discussion cost
      - Advocate for university to take on the financial burden that we cannot afford
    - ii. Determine follow-up actions
      - Find costs for a building on campus
      - Dylan draft a message
      - Talk to Justin
    - iii. Leslie moves to allocate \$10,000 for RECs if administration at least matches at an additional \$10,000. Makenzee seconds. Unanimous.
  - b. Other items to discuss  
50 minutes
5. Sustainability Council membership:
  - a. Open staff position - review of applicants
    - i. Leslie moves to appoint Brad. Connie Seconds. Leslie, Connie, Betsy, Tao, Makenzee: yes. Dylan: abstain.
  - b. Open student position - review of applicants
    - i. Leslie moves to appoint Seth. Dylan seconds. Unanimous.
  - c. Scheduling next semester's meetings
  - d. Minutes recorder for the spring (Seth)  
10 minutes

6. GFC chair: recommendation to divide duties (Makenzee)

a. Co-Green Fund Committee Chairs

1 minute

7. Standing agenda items

a. Green Fee account (Geory)

- i. Balance update - \$103,629.55 (as of October 31); next big change expected in Dec.
- ii. GF budget adjustments under \$2500 - none
- iii. GF budget adjustment requests over \$2500 – none

b. Green Fund Committee report (Makenzee)

- i. Extension requests
- ii. Final reports received (or closed projects)
  - 15SP109, 16SP127 - see TON addendum below
  - Tao moves to approve as a one-time exception, not to be considered again. Leslie seconds. Unanimous.
- iii. Other requests or items for review - none

4 minutes

8. Other updates

- a. [Semester Calendar](#) FYI - see calendar in right column under quick links
- b. Hub Relocation
- c. Open opportunity to share updates for initiatives not listed here.

3 minutes

9. Thank you and adjourn

- a. Makenzee moves to close. Tao Seconds. Unanimous.

11:20

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Fall 2017 Sustainability Council meetings will be held on the following dates: Aug 24, Sep 21, Oct 26, Nov 16, Dec 7. All meetings are scheduled at 10 am in Morris Library room 752.

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Council Calendar - highlights for the year

- **August** - updates from summer, orientation, overview of semester/year
- **September** - review of fiscal year, prioritization and goals for this year, STARS follow-up; Project Payment Tracking/Status (for fall semester)
- **October** - goals and STARS follow-up, [Sustainability Month]
- **November** - select Green Fund Committee (GFC), open applications for open position
- **December** - review applications for open position

- **January** - overview of semester; Project Payment Tracking/Status (for spring semester)
- **February** - review extension requests (Feb. 1 is deadline), GFC prepares for funding round
- **March** - review final reports (Mar. 1 is deadline), applications for open position, preparation for Sust. Celebration, Sust. Collaborator (or Hon. Env. Ambassador) award, **GFC reviewing proposals**
- **April** - review of recommendations from GFC (gf awards, changes to proposal, rubric, process), review applications for open position/s, **GFC reviewing proposals**, [Earth Month]
- **May** - review of FY20 budget
- **Summer** - only if needed

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## TON addendum

### Summary & Request

The Green Fund award 15SP109 for \$5,050 was not all used in FY16. The GA who was managing the award indicated we had received approval to roll over the remaining amount of the award to FY17. However, our department cannot find verification of this approval. To date we have received half of the 15SP109 award of \$2,525.00.

During FY16 & FY17 Touch of Nature spent a total of \$8,115.49 in funds for Environmental Education outreach to SIU students. We are formally requesting the remaining 15SP109 award funds of \$2,525.00 be allowed to be rolled into the 16SP127 award amount of \$2,050.00 to help offset the total that was spent on this initiative.

Please let me know if you need further information. Thank you for your consideration.  
PAULA FEIGENBAUM, Accountant