Members: Students: Connie Kaniewski-A, Dylan Gibson-P, Seth Traiteur-P; Faculty: Tao Huang-P, Kofi Akamani-P, Leslie Duram-P; Staff: Sally Wright-P, Brad Cowley, Sarah Marbes-P

1. Call to Order – Meeting opened at 4:33pm.
2. Approval of Minutes – 11/14/2019 (see email attachment): Leslie moved to accept the minutes; Sally seconded. Motion passed unanimously, with 7 votes in favor.
3. Strategic priority planning
   a. STARS (4:33pm – 4:52pm)
      i. There are 5 outstanding credits incomplete, and some are related to the greenhouse gas emissions credit, which we haven’t done before.
      ii. EN-15: Trademark Licensing
         ● SIU was a member of the Worker Rights Consortium, starting on February 7, 2007, until our membership expired this summer. Cost of membership is around $1500. – Leslie moved to not pay dues for the Worker Rights Consortium, Tao seconded. Motion passed unanimously, with 7 votes in favor.
      iii. Reviewer signature sheet: All present members signed the sheet.
   b. Second Nature (4:52pm – 5:07pm)
      i. There have been meetings with the Chancellor and we are trying for a follow up meeting.
   c. Finance/funding committee – The committee has a form ready to be filled out to be a part of Saluki Funder.
      i. The meeting will be January 8th, 2019 at 2:30pm.
4. Standing agenda items
   a. Green Fee account (Geory)
      i. Balance update
         ● No change as of 12/2/2019
      ii. GF budget adjustments under $2500 - none
      iii. GF budget adjustment requests over $2500 - none
   b. Green Fund Committee
      i. Fall pre-screening period (Seth) – The workshop was held in mid-November and about 12 out of 14 proposal groups were in attendance. The workshop and process was a success.
      ii. Extension requests, special requests, updates (Connie)
         ● Travel Award request - see link on Agenda Items Preview:
Leslie motioned to deny based on the fact that there is no focus on sustainability, Sally seconded. Motion passed unanimously, with 7 votes in favor.

iii. 2020 Green Fund Committee will be all three students plus:
   - Faculty: Leslie
   - Staff: Sally

6. Consider spring schedule (overall)
   a. Environmental Ambassador Award deadline and Sustainability Celebration date
      i. We plan to have the celebration on Earth Day and have the deadline April 15th.

7. Consider spring meeting schedule.
   a. Send Geory your availability as soon as you know it.

8. Check in on “Agenda Items Preview” if needed (Connie)

9. Sustainability Office: other highlights or updates
   a. Working Groups – Most on pause because Geory has been busy with STARS. The Air and Climate sub-committee will meet tomorrow.
   b. There was a survey about sustainability literacy, and knowledge in the dining halls.
   c. Semester Calendar FYI - see calendar in right column under quick links

10. Open opportunity to share updates for initiatives not listed here.

11. Thank you and adjourn
   i. Tao motioned to adjourn the meeting at 5:35pm, Leslie seconded. Motion passed unanimously, with 7 votes in favor.

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The spring 2020 meetings are scheduled on the following dates: TBD; Location: TBD; Time: TBD

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Sustainability Council Calendar - annual planning highlights

Year-round - consider nominations for Sustainability Collaborator or Honorary Env. Ambassador Award

August - updates from summer (may not be necessary due to summer meeting), overview of semester/year (including determination of GF funding round for the academic year: finalize proposal)

September - review of past fiscal year, prioritization and goals for this year

October - goals and STARS follow-up, GF: finalize rubric, final report, project payment tracking/status (for fall semester), review Sustainability Travel Award criteria

November - select Green Fund Committee (GFC), open applications for open position

December - review applications for open position

January - overview of semester; project payment tracking/status (for spring semester)

February - review extension requests (Feb. 1 is deadline), GFC prepares for funding round

March - review final reports (Mar. 1 is deadline), applications for open position, preparation for Sust. Celebration, Sust. Collaborator (or Hon. Env. Ambassador) award, GFC reviewing proposals

April - review GFC recommendations (GF awards), GFC reviewing proposals, [Earth Month]

May - review of FY20 budget, review of recommendations from GFC (changes to proposal, rubric, process), review applications for open position/s

Summer - only if needed