

Sustainability Council Agenda

April 10, 12:30 pm

Via Zoom, <https://zoom.us/j/720481012>, Meeting ID: 720 481 012

Members: Students: Connie Kaniewski, Dylan Gibson, Seth Traiteur; Faculty: Tao Huang, Kofi Akamani, Leslie Duram; Staff: Sally Wright, Brad Cowley, Sarah Marbes

1. Call to Order - Meeting started at 12:34 pm.
2. Attendance – All members present
3. Approval of Minutes – 2/21/2020 (see email attachment): ***Sally motioned to approve the minutes, Connie seconded. Motion passed unanimously.***
4. Overview of semester (12:34 pm – 12:49 pm)
 - a. Change in Sustainability Office leadership:
 - i. Timeline for open position announcements
 - € Position will be posted in July for anybody.
 - ii. GA position needed for fall semester.
 - b. Changes in Sustainability Council programming as a response to COVID
 - i. Environmental Ambassador Award
 - € Options to award both graduating seniors and allow continuing students to receive recognition for service work completed/roll over hours into next year's award.
 - € ***Leslie motioned to roll-over hours towards the Environmental Ambassador award to count for April 2021, Connie seconded. Motion passed unanimously.***
 - ii. Sustainability collaborator Awards and Honorary Environmental Ambassadors
 - € Sarah motioned to suspend the Sustainability collaborator Awards and Honorary Environmental Ambassadors, Leslie seconded
 - c. Other key Sustainability Office initiatives:
 - i. STARS- status update: Completed!
 - ii. Sustainability Office Spring programming- status update (Earth Month, Give Before you go)
 - iii. EPA required waste reduction report- status update
 - iii. campaign in University Housing dining- status update
5. Strategic priority planning
 - a. Second Nature - status update

- i. Discussion on next steps
 - ii. Student committee recommendations
 - b. Finance/funding committee
 - i. Crowdfunding/Day of Giving
 - € Day of Giving amount raised: \$1,957 from 34 gifts.
 - € Crowdfunding
- 6. Standing agenda items
 - a. Green Fee account
 - i. Balance update: \$32,984 (expect to reallocated \$12,375 from salaries and at least \$5,000 from Sustainability Activities budget)= \$50,359 to allocate this year.
 - ii. GF budget adjustments under \$2,500
 - iii. GF budget adjustment requests over \$2,500 – none
 - b. Green Fund Committee (12:49 pm – 1:00 pm)
 - i. Project payment tracking/status for spring semester (Connie)
 - € Final reports submitted, follow-ups etc.
 - ii. **Spring funding round** (Seth)
 - € Recommendation by committee for projects to be awarded.
 - a. Total projects/proposals received: 17 proposals amounting to \$55,566
 - b. Total amount available to allocate: \$50,359
 - c. The Green Fund Committee is recommending to fund # of proposals amounting to : \$37,318
 - i. Fully funded: 10
 - ii. Partially funded: 0
 - iii. Proposals not funded: 7
 - iv. ***Connie motions to approve the Green Fund Committee allocation of \$37,318 towards Green Fund Grant Proposals, Leslie seconded. Motion passed unanimously***
 - € Expected awardee letters to go out April 22, 2020. (1:00 pm – 1:04 pm)
 - € Mandatory Awardee workshops: schedule TBD
 - iii. Extension requests, special requests, updates (Connie) (1:04 pm – 1:13 pm)
 - Touch of Nature- wants to reallocate \$1400
 - ***Sally motioned to accept the reallocation of funds, Seth seconded. Motion passed unanimously.***
 - Zoology Seminar Series- wants to submit final report but did not host 7 speakers (including the Sustainability Office).
 - ***Leslie motioned to deny the request because the series is closed and remove the non-used funds from their account back***

to the Green Fund, Sarah seconded. Motion passed unanimously.

- Swipe out Hunger- wants to reallocate \$246.02 from marketing to SIU Saluki Food Pantry.
 - **Leslie moves to approve the reallocation of funds to the Saluki Food Pantry, Sarah seconded. Motion passed unanimously.**

7. Council member terms completed in fall: (1:13 pm – 1:2 pm)
 - a. 3 students (1 yr. Terms)
 - b. 1 faculty (Tao)
 - c. 1 staff (Sally)

We will advertise the positions until April 27th and have a Council meeting on May 1st to vote on the council applications.

8. Chancellor Public Forums: starting April 16.
9. Consider late spring/summer meeting schedule.
 - a. April/May/June meetings

10. Check in on [“Agenda Items Preview” if needed \(Connie\)](#)

11. Open opportunity to share updates for initiatives not listed here.

12. Thank you and adjourn **Connie motioned to close the meeting, Leslie seconded. Meeting closed at 1:35 pm.**

April and May meetings: April 10, hold April 17. Location: ZOOM Time: 12:30 pm

Sustainability Council Calendar - annual planning highlights

Year-round - consider nominations for Sustainability Collaborator or Honorary Env. Ambassador Award

August - updates from summer (may not be necessary due to summer meeting), overview of semester/year (including determination of GF funding round for the academic year: finalize proposal)

September - review of past fiscal year, prioritization and goals for this year

October - goals and STARS follow-up, GF: finalize rubric, final report, project payment tracking/status (for fall semester), review Sustainability Travel Award criteria

November - select Green Fund Committee (GFC), open applications for open position

December - review applications for open position

January - overview of semester; project payment tracking/status (for spring semester); GFC schedules first meeting

February - review extension requests (Feb. 1 is deadline), GFC prepares for funding round

March - review final reports (Mar. 1 is deadline), applications for open position, preparation for Sust. Celebration, Sust. Collaborator (or Hon. Env. Ambassador) award, **GFC reviewing proposals**

April - review GFC recommendations (GF awards), **GFC reviewing proposals**, [Earth Month]

May - review of FY20 budget, review of recommendations from GFC (changes to proposal, rubric, process), review applications for open position/s

Summer - only if needed
