

SIU Carbondale Sustainability Council
September 17, 2019 Meeting Agenda
4:30 pm, Morris Library 752

Members: Students: Connie Kaniewski-P, Dylan Gibson-P, Seth Traiteur-P; Faculty: Tao Huang-P, Kofi Akamani-P, Leslie Duram-P; Staff: Sally Wright-P, Brad Cowley-A, Sarah Marbes-P

Upon arrival - please sign thank you notes to outgoing members.

1. Call to Order- Opened at 4:33pm.
2. Attendance (include present and absent in minutes; names are above)
3. Approval of Minutes – 7/16/2019 (see email attachment): **Discussion/Vote**
Dylan moved to approve the minutes, Sally seconded. Motion passed with 6 votes in favor, 0 against, and 2 abstentions.
4. Group photo - before first departure
5. Record of vote which occurred over email (no discussion unless necessary; here to ensure inclusion in minutes)
 - a. August 8-13: Brad moved that Leslie Duram join the Sustainability Council to fill the remaining months of the term of the vacant faculty position. Connie provided a second. Motion passed unanimously: 8 votes for, 0 against, 0 abstentions.
6. Green Fund Committee Chair selection (4:35pm – 4:39pm)
 - a. Recommendation from students: 3 co-chairs with responsibilities divided as follows:
 - i. **Funded projects in progress** (special requests, extensions, updates) and **items for review** (suggested new process: see “Agenda Items Preview” below) - Connie
 - ii. **Funded projects complete** (final report review and publish, showcase slide creation) - Dylan
 - iii. **New projects** - Seth
 - Potential pre-screening round
 - 2020 funding round management (most responsibilities in spring semester)
 - b. **Discussion/Vote**
Tao moves to accept recommendations, Sarah seconded. Motion passed unanimously.
7. Introduction of “[Agenda Items Preview](#)” process and document (Connie) (4:39pm-4:48pm)
 - a. Purpose
 - b. Discussion, if needed
No vote, but we will move forward with this procedure and put completed projects on the “Agenda Items Preview.”
8. Overview of semester/year (4:48pm-5:23pm)
 - a. Review annual planning highlights (see the bottom of this agenda)
 - b. Fiscal review of FY2019 - fiscal brief will be provided in [addendum](#)
 - c. Determine 2019/2020 funding round

- i. Finalize proposal form, tabled from 4/29 meeting- **Connie moved to approve the form changes, Leslie seconded. Motion passed unanimously.**
 - Suggested updated proposal (see email attachment)
 - a. Summary of changes - see [addendum](#)
 - For reference, click [here](#) to download the Green Fund proposal form used in 2018/2019 (as currently listed on website).
 - ii. Proposal deadline - confirm March 1st deadline – **Connie motioned to approve, Sally seconded. Motion passed**
 - d. Consider fall pre-screening period; tabled from spring 2019 (Seth) – **Tao motioned to adopt the pre-screening process, Connie seconded. Motion passed unanimously.**
 - i. See [addendum](#)
9. Strategic priority planning (5:23pm-5:48pm)
- a. Second Nature proposal - status
 - b. STARS - status, fall semester needs
 - i. Division of review responsibilities: Oct. 1-Nov. 20
 - ii. Faculty will be delegated AC1 “Academic Courses”
 - c. Renewable Energy Certificates - status, recommendation, pricing update from Justin H.
 - i. Seeking someone to take the lead on this review.

Discussion resulted in decision to not pursue and decided to remove earmark from funds.
 - d. New item to discuss:
 - i. Long-term funding, potential finance committee (follow-up from 4/29 meeting)
 - ii. Green Fund historical summary showing the types of projects that have and have not been funded (follow-up from 4/16 special Green Fund allocation meeting)

Decided not to pursue historical summary.
10. Standing agenda items
- a. Green Fee account (Geory)
 - i. Balance update - \$83,928.59 through 7/31/2019
 - ii. GF budget adjustments under \$2500 - none
 - iii. GF budget adjustment requests over \$2500 - none
 - b. Green Fund Committee
 - i. Extension requests, special requests, updates (Connie)
 - 18SP129 – Sustainable Eco-Recreation: [Link to 18SP129 Extension Request](#); [Link to 18SP129 Presentation](#); [Link to 18SP129 Progress Report Slides](#)

Tao motions to approve, Leslie seconds, motion passes
 - ii. Final reports received (or closed projects) (Dylan)

- [18SP108](#) - Wildlife and Pollinator Enhancement for SIU Farms (received in June)
 - [18SP124](#) – Lincoln Drive Bike Lanes
- iii. **Draft statement to support prioritization of Green Fund allocation** to reflect Campus Sustainability Priorities, tabled from 4.29.2019 meeting: see [addendum](#)
- Note [Green Fund page](#), “Project Criteria” accordion button
 - ***Tabled for later discussion***
- iv. Other requests or items for review:
- [Showcase](#) has been updated (informational only).

11. Sustainability Office: other highlights or updates

- a. Working Groups - status
- b. [Semester Calendar](#) FYI - see calendar in right column under quick links

12. Open opportunity to share updates for initiatives not listed here.

13. Thank you and adjourn

Sally motions to adjourn, Connie seconds, motion passes unanimously.

The fall 2019 meetings are scheduled on the following dates: 9/17, 10/10, 11/14, and 12/5 or 12/10. (December meeting to be finalized at a later date.) Location: Morris Library 754; Time: 4:30 pm

Sustainability Council Calendar - annual planning highlights

Year-round - consider nominations for Sustainability Collaborator or Honorary Env. Ambassador Award

August - updates from summer (may not be necessary due to summer meeting), overview of semester/year (including determination of GF funding round for the academic year: finalize proposal)

September - review of past fiscal year, prioritization and goals for this year

October - goals and STARS follow-up, GF: finalize rubric, final report, project payment tracking/status (for fall semester), review Sustainability Travel Award criteria

November - select Green Fund Committee (GFC), open applications for open position

December - review applications for open position

January - overview of semester; project payment tracking/status (for spring semester)

February - review extension requests (Feb. 1 is deadline), GFC prepares for funding round

March - review final reports (Mar. 1 is deadline), applications for open position, preparation for Sust. Celebration, Sust. Collaborator (or Hon. Env. Ambassador) award, **GFC reviewing proposals**

April - review GFC recommendations (GF awards), **GFC reviewing proposals**, [Earth Month]

May - review of FY20 budget, review of recommendations from GFC (changes to proposal, rubric, process), review applications for open position/s

Summer - only if needed