Upon arrival - please sign thank you notes to outgoing members.

1. Call to Order - Opened at 4:33pm.
2. Attendance (include present and absent in minutes; names are above)
3. Approval of Minutes – 7/16/2019 (see email attachment): Discussion/Vote
   Dylan moved to approve the minutes, Sally seconded. Motion passed with 6 votes in favor, 0 against, and 2 abstentions.
4. Group photo - before first departure
5. Record of vote which occurred over email (no discussion unless necessary; here to ensure inclusion in minutes)
   a. August 8-13: Brad moved that Leslie Duram join the Sustainability Council to fill the remaining months of the term of the vacant faculty position. Connie provided a second. Motion passed unanimously: 8 votes for, 0 against, 0 abstentions.
6. Green Fund Committee Chair selection (4:35pm – 4:39pm)
   a. Recommendation from students: 3 co-chairs with responsibilities divided as follows:
      i. Funded projects in progress (special requests, extensions, updates) and items for review (suggested new process: see “Agenda Items Preview” below) - Connie
      ii. Funded projects complete (final report review and publish, showcase slide creation) - Dylan
      iii. New projects - Seth
         ● Potential pre-screening round
         ● 2020 funding round management (most responsibilities in spring semester)
   b. Discussion/Vote
      Tao moves to accept recommendations, Sarah seconded. Motion passed unanimously.
7. Introduction of “Agenda Items Preview” process and document (Connie) (4:39pm-4:48pm)
   a. Purpose
   b. Discussion, if needed
      No vote, but we will move forward with this procedure and put completed projects on the “Agenda Items Preview.”
8. Overview of semester/year (4:48pm-5:23pm)
   a. Review annual planning highlights (see the bottom of this agenda)
   b. Fiscal review of FY2019 - fiscal brief will be provided in addendum
   c. Determine 2019/2020 funding round
i. Finalize proposal form, tabled from 4/29 meeting—**Connie moved to approve the form changes, Leslie seconded. Motion passed unanimously.**
   - Suggested updated proposal (see email attachment)
     a. Summary of changes - see *addendum*
   - For reference, click [here](#) to download the Green Fund proposal form used in 2018/2019 (as currently listed on website).

ii. Proposal deadline - confirm March 1st deadline — **Connie motioned to approve, Sally seconded. Motion passed**

   d. Consider fall pre-screening period; tabled from spring 2019 (Seth) — **Tao motioned to adopt the pre-screening process, Connie seconded. Motion passed unanimously.**

      i. See *addendum*

9. Strategic priority planning (5:23pm-5:48pm)
   a. Second Nature proposal - status
   b. STARS - status, fall semester needs
      i. Division of review responsibilities: Oct. 1-Nov. 20
      ii. Faculty will be delegated AC1 “Academic Courses”
   c. Renewable Energy Certificates - status, recommendation, pricing update from Justin H.
      i. Seeking someone to take the lead on this review.
      
      *Discussion resulted in decision to not pursue and decided to remove earmark from funds.*
   d. New item to discuss:
      i. Long-term funding, potential finance committee (follow-up from 4/29 meeting)
      ii. Green Fund historical summary showing the types of projects that have and have not been funded (follow-up from 4/16 special Green Fund allocation meeting)

      *Decided not to pursue historical summary.*

10. Standing agenda items
   a. Green Fee account (Geory)
      i. Balance update - $83,928.59 through 7/31/2019
      ii. GF budget adjustments under $2500 - none
      iii. GF budget adjustment requests over $2500 - none

   b. Green Fund Committee
      i. Extension requests, special requests, updates (Connie)
         - 18SP129 – Sustainable Eco-Recreation: [Link to 18SP129 Extension Request](#); [Link to 18SP129 Presentation](#); [Link to 18SP129 Progress Report Slides](#)

      *Tao motions to approve, Leslie seconds, motion passes*
      
      ii. Final reports received (or closed projects) (Dylan)
• **18SP108** - Wildlife and Pollinator Enhancement for SIU Farms (received in June)
• **18SP124** – Lincoln Drive Bike Lanes

iii. **Draft statement to support prioritization of Green Fund allocation** to reflect Campus Sustainability Priorities, tabled from 4.29.2019 meeting: see addendum
   • Note Green Fund page, “Project Criteria” accordion button
   • **Tabled for later discussion**

iv. Other requests or items for review:
   • **Showcase** has been updated (informational only).

11. Sustainability Office: other highlights or updates
   a. Working Groups - status
   b. **Semester Calendar** FYI - see calendar in right column under quick links

12. Open opportunity to share updates for initiatives not listed here.

13. Thank you and adjourn

   *Sally motions to adjourn, Connie seconds, motion passes unanimously.*

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The fall 2019 meetings are scheduled on the following dates: 9/17, 10/10, 11/14, and 12/5 or 12/10. (December meeting to be finalized at a later date.) Location: Morris Library 754; Time: 4:30 pm

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Sustainability Council Calendar - annual planning highlights

**Year-round** - consider nominations for Sustainability Collaborator or Honorary Env. Ambassador Award

**August** - updates from summer (may not be necessary due to summer meeting), overview of semester/year (including determination of GF funding round for the academic year: finalize proposal)

**September** - review of past fiscal year, prioritization and goals for this year

**October** - goals and STARS follow-up, GF: finalize rubric, final report, project payment tracking/status (for fall semester), review Sustainability Travel Award criteria

**November** - select Green Fund Committee (GFC), open applications for open position

**December** - review applications for open position

**January** - overview of semester; project payment tracking/status (for spring semester)

**February** - review extension requests (Feb. 1 is deadline), GFC prepares for funding round

**March** - review final reports (Mar. 1 is deadline), applications for open position, preparation for Sust. Celebration, Sust. Collaborator (or Hon. Env. Ambassador) award, GFC reviewing proposals

**April** - review GFC recommendations (GF awards), GFC reviewing proposals, [Earth Month]

**May** - review of FY20 budget, review of recommendations from GFC (changes to proposal, rubric, process), review applications for open position/s

**Summer** - only if needed