

SIU Carbondale Sustainability Council
November 14, 2019 Meeting Agenda
4:30 pm, Morris Library 754

Members: Students: Connie Kaniewski-P, Dylan Gibson-P, Seth Traiteur-P; Faculty: Tao Huang-A, Kofi Akamani-P, Leslie Duram-P; Staff: Sally Wright-A, Brad Cowley-P, Sarah Marbes-P

1. Call to Order: Meeting was opened at 4:30pm
2. Attendance (include present and absent in minutes; names are above); Sally expected to be absent.
3. Approval of Minutes (4:30pm-4:32pm) – 10/10/2019 (see email attachment): **Connie motioned to pass the minutes, Sarah seconded. Motion Passed with five votes in favor, zero against, and zero abstentions. Motion passed.**
4. [“Agenda Items Preview”](#) (Connie) - Items included later in the agenda; at end we’ll take a look at anything missed.
5. Strategic priority planning
 - a. STARS (4:32pm – 4:34pm) - There will be a few last minute credits for review, and Hala will email everyone as credits come in. Karen will serve as a back-up reviewer in case things are missed.
 - b. Second Nature proposal (4:34pm-4:47pm) – There was a meeting today with the Chancellor and he has verbally agreed to sign the proposal before Thanksgiving break. There will be a formal signing later hopefully in December.
 - i. Discussion on next steps: There is an emphasis on the importance of having a large attendance at the formal signing.
 - c. Finance/funding committee (4:47pm-4:50pm) – There has been a meeting discussing. Dylan said that there is a focus on getting money from the SIU Foundation. Geory also said we will set up a Saluki Funder, and we are targeting the SIU Day of Giving in the spring.
6. Standing agenda items (4:50pm - 4:51pm)
 - a. Green Fee account (Geory)
 - i. Balance update
 - \$91,796.01 through 10/31/2019
 - ii. GF budget adjustments under \$2500 - none
 - iii. GF budget adjustment requests over \$2500 - none
 - b. Green Fund Committee (4:51pm-5:21pm)
 - i. Fall pre-screening period (Seth) – The idea development workshop will be on Monday (11/18/2019), and there will be four main stakeholders in attendance.
 - ii. Extension requests, special requests, updates (Connie)
 - 19SP104: Swipe Out Hunger SIU

- **Leslie motioned to accept both the extension request and budget reorganization. Sarah seconded. Motion passed with 7 votes in favor, zero against, and zero abstentions. Motion passed.**
 - iii. Final reports received (or closed projects) (Dylan)
 - iv. Project payment tracking status - fall semester status review (Connie)
 - v. [Final Report](#) - See agenda preview link.
Leslie move to accept the new Final Report document, Connie seconded. Motion passed with 7 votes in favor, zero against, and zero abstentions. Motion passed.
 - vi. Consider 2020 Green Fund Committee
Leslie and Sarah will try to facilitate conversations between the Faculty and Staff members respectfully. One will volunteer at the next meeting.
 - vii. **Draft statement to support prioritization of Green Fund allocation** to reflect Campus Sustainability Priorities (tabled from prior meetings) – see addendum at bottom of page;
Discussion: We don't want to limit creativity. What if we fund something that doesn't have that criteria, and people get upset? Do we grade it differently, or does it receive different weight.
As Second Nature progresses, we will be creating a website. Working Groups will likely be tied to that. The Green Fund page can have a link that goes to this new page. Revisit in spring or fall semester if needed.
7. [Sustainability Travel Award](#) (5:21pm – 5:28pm)– **Leslie moved to remove the travel awards from the website, and observe to see if there are any inquiries. Will revisit in fall 2020, if not needed before. Sarah seconded. Motion passed with 5 votes in favor, one against, and one abstentions. Motion passed.**
8. Revisit "[Agenda Items Preview](#)" (Connie)
9. Sustainability Office: other highlights or updates (5:28pm – 5:41pm)
 - a. Working Groups – Energy helped forum today and about 20 people attended. Food has met for the last time this semester. Stars has slowed down the working groups progress.
 - b. [Semester Calendar](#) FYI - see calendar in right column under quick links
10. Open opportunity to share updates for initiatives not listed here.
11. Our December meeting will be on December 5th.
12. Thank you and adjourn – **Sarah motioned to close the meeting; Leslie seconded. Motion passed with 7 votes in favor, zero against, and zero abstentions. Motion passed. Meeting closed at 5:41pm.**

The fall 2019 meetings are scheduled on the following dates: 9/17, 10/10, 11/14, and 12/5. Location: Morris Library 754; Time: 4:30 pm

Sustainability Council Calendar - annual planning highlights

Year-round - consider nominations for Sustainability Collaborator or Honorary Env. Ambassador Award

August - updates from summer (may not be necessary due to summer meeting), overview of semester/year (including determination of GF funding round for the academic year: finalize proposal)

September - review of past fiscal year, prioritization and goals for this year

October - goals and STARS follow-up, GF: finalize rubric, final report, project payment tracking/status (for fall semester), review Sustainability Travel Award criteria

November - select Green Fund Committee (GFC), open applications for open position

December - review applications for open position

January - overview of semester; project payment tracking/status (for spring semester)

February - review extension requests (Feb. 1 is deadline), GFC prepares for funding round

March - review final reports (Mar. 1 is deadline), applications for open position, preparation for Sust. Celebration, Sust. Collaborator (or Hon. Env. Ambassador) award, **GFC reviewing proposals**

April - review GFC recommendations (GF awards), **GFC reviewing proposals**, [Earth Month]

May - review of FY20 budget, review of recommendations from GFC (changes to proposal, rubric, process), review applications for open position/s

Summer - only if needed

Addendum:

Draft statement to support prioritization of Green Fund allocation to reflect **Campus Sustainability Priorities**, tabled from 4.29.2019 and 9.17 meetings - will be on November Agenda.

- a. Note Green Fund page, "Project Criteria" accordion button
 - i. Consider a sustainability priorities page for website that includes campus-wide priorities, SWGs, and statement of prioritization; consider including link to this page in the rubric (and possibly suggest on the GF page that people reference our priorities page, as well)
 - ii. Potential goal to have this page up by the spring semester prior to proposals coming in.