Members: Students: Connie Kaniewski, Dylan Gibson, Seth Traiteur; Faculty: Tao Huang, Kofi Akamani, Leslie Duram; Staff: Sally Wright, Brad Cowley, Sarah Marbes

1. Call to Order: opened at 4:33pm
2. Attendance: All present except Dylan and Sally.
3. Approval of Minutes – 9/17/2019 (see email attachment): *Connie motioned to accept the minutes, and Connie seconded. Motion passed with five votes in favor, and 1 abstention.*
4. “Agenda Items Preview” - there were no items for this meeting
5. Strategic priority planning (4:37pm-5:26pm)
   a. STARS - Sustainability Council’s responsibilities as content reviewers (Graduate Assistant: Hala)
      i. Instructions will arrive from sustain@siu.edu on 10.9.2019. Please review them before the meeting so questions can be asked and the meeting.
      ii. Faculty will be delegated AC1 “Academic Courses” - Doodle TBD
   b. Second Nature proposal – Dylan sent a reminder email, and two days ago there was an email from the Chancellor’s office saying they were close to setting a meeting.
   c. Finance/funding committee
      i. Members identified at last meeting: Sarah, Connie, Dylan, Sally, Leslie
         ● If you were not at the meeting for that discussion and would like to be included, please respond to the doodle to be sent out 10.9.2019.

6. Standing agenda items
   a. Green Fee account (Geory)
      i. Balance update - $91,629.79 through 8/30/2019
      ii. GF budget adjustments under $2500 - none
      iii. GF budget adjustment requests over $2500 - none
   b. Green Fund Committee
      i. Fall pre-screening period (Seth) – Stakeholders have been notified. No reports have been submitted, but some are expected. Geory had a Green Fund workshop this past week.
      ii. Extension requests, special requests, updates (Connie) - none
      iii. Final reports received (or closed projects) (Dylan) - none for review at this time
      iv. Project payment tracking status - fall semester status review (Connie) (5:30pm-5:37pm)
      v. Rubric - Do any changes need to be made? *We will move budget line to match where it is in the proposal form. No vote needed.*
Final Report - Review suggested changes (attachment). Leslie provided feedback to shorten the report. Geory will get back to her, and present it next meeting.

- Changes support co-curricular assessment (yellow) & marketing (blue).

Draft statement to support prioritization of Green Fund allocation to reflect Campus Sustainability Priorities, tabled from 4.29.2019 and 9.17 meetings - will be on November Agenda.

7. Sustainability Travel Award - Do any changes need to be made? We will discuss this program and it’s future in the future.

8. Sustainability Office: other highlights or updates (5:50pm-5:50pm)
   a. Working Groups – Energy and air and climate working groups are progressing. Transportation is paused until STARS report is finished, but conversations are still happening. Food group is meeting, just not as frequently.
   b. Semester Calendar FYI - see calendar in right column under quick links

9. Open opportunity to share updates for initiatives not listed here.

10. Thank you and adjourn We closed the meeting at 5:58pm.

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The fall 2019 meetings are scheduled on the following dates: 9/17, 10/10, 11/14, and 12/5 or 12/10. (December meeting to be finalized at a later date.) Location: Morris Library 754; Time: 4:30 pm

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Sustainability Council Calendar - annual planning highlights

Year-round - consider nominations for Sustainability Collaborator or Honorary Env. Ambassador Award

August - updates from summer (may not be necessary due to summer meeting), overview of semester/year (including determination of GF funding round for the academic year: finalize proposal)
September - review of past fiscal year, prioritization and goals for this year
October - goals and STARS follow-up, GF: finalize rubric, final report, project payment tracking/status (for fall semester), review Sustainability Travel Award criteria
November - select Green Fund Committee (GFC), open applications for open position
December - review applications for open position
January - overview of semester; project payment tracking/status (for spring semester)
February - review extension requests (Feb. 1 is deadline), GFC prepares for funding round
March - review final reports (Mar. 1 is deadline), applications for open position, preparation for Sust. Celebration, Sust. Collaborator (or Hon. Env. Ambassador) award, GFC reviewing proposals
April - review GFC recommendations (GF awards), GFC reviewing proposals, [Earth Month]
May - review of FY20 budget, review of recommendations from GFC (changes to proposal, rubric, process), review applications for open position/s
Summer - only if needed