

SIU Carbondale Sustainability Council  
**October 10, 2019 Meeting Agenda**  
**4:30 pm, Morris Library 754**

**Members:** Students: Connie Kaniewski, Dylan Gibson, Seth Traiteur; Faculty: Tao Huang, Kofi Akamani, Leslie Duram; Staff: Sally Wright, Brad Cowley, Sarah Marbes

1. Call to Order: **opened at 4:33pm**
2. Attendance: All present except Dylan and Sally.
3. Approval of Minutes – 9/17/2019 (see email attachment): **Connie motioned to accept the minutes, and Connie seconded. Motion passed with five votes in favor, and 1 abstention.**
4. **“Agenda Items Preview” - there were no items for this meeting**
5. Strategic priority planning (4:37pm-5:26pm)
  - a. STARS - Sustainability Council’s responsibilities as content reviewers (Graduate Assistant: Hala)
    - i. Instructions will arrive from [sustain@siu.edu](mailto:sustain@siu.edu) on 10.9.2019. Please review them before the meeting so questions can be asked and the meeting.
    - ii. Faculty will be delegated AC1 “Academic Courses” - Doodle TBD
  - b. Second Nature proposal – Dylan sent a reminder email, and two days ago there was an email from the Chancellor’s office saying they were close to setting a meeting.
  - c. Finance/funding committee
    - i. Members identified at last meeting: Sarah, Connie, Dylan, Sally, Leslie
      - If you were not at the meeting for that discussion and would like to be included, please respond to the doodle to be sent out 10.9.2019.
6. Standing agenda items
  - a. Green Fee account (Geory)
    - i. Balance update - \$91,629.79 through 8/30/2019
    - ii. GF budget adjustments under \$2500 - none
    - iii. GF budget adjustment requests over \$2500 - none
  - b. Green Fund Committee
    - i. Fall pre-screening period (Seth) – Stakeholders have been notified. No reports have been submitted, but some are expected. Geory had a Green Fund workshop this past week.
    - ii. Extension requests, special requests, updates (Connie) - none
    - iii. Final reports received (or closed projects) (Dylan) - none for review at this time
    - iv. Project payment tracking status - fall semester status review (Connie) (5:30pm-5:37pm)
    - v. **Rubric** - Do any changes need to be made? **We will move budget line to match where it is in the proposal form. No vote needed.**

- vi. [Final Report](#) - Review suggested changes (attachment). **Leslie provided feedback to shorten the report. Geory will get back to her, and present it next meeting.**
    - Changes support co-curricular assessment (yellow) & marketing (blue).
  - vii. **Draft statement to support prioritization of Green Fund allocation** to reflect Campus Sustainability Priorities, tabled from 4.29.2019 and 9.17 meetings - will be on November Agenda.
7. [Sustainability Travel Award](#) - Do any changes need to be made? **We will discuss this program and it's future in the future.**
  8. Sustainability Office: other highlights or updates (5:50pm-5:50pm)
    - a. Working Groups – Energy and air and climate working groups are progressing. Transportation is paused until STARS report is finished, but conversations are still happening. Food group is meeting, just not as frequently.
    - b. [Semester Calendar](#) FYI - see calendar in right column under quick links
  9. Open opportunity to share updates for initiatives not listed here.
  10. Thank you and adjourn **We closed the meeting at 5:58pm.**

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The fall 2019 meetings are scheduled on the following dates: 9/17, 10/10, 11/14, and 12/5 or 12/10. (December meeting to be finalized at a later date.) Location: Morris Library 754; Time: 4:30 pm

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#### Sustainability Council Calendar - annual planning highlights

**Year-round** - consider nominations for Sustainability Collaborator or Honorary Env. Ambassador Award

**August** - updates from summer (may not be necessary due to summer meeting), overview of semester/year (including determination of GF funding round for the academic year: finalize proposal)

**September** - review of past fiscal year, prioritization and goals for this year

**October** - goals and STARS follow-up, GF: finalize rubric, final report, project payment tracking/status (for fall semester), review Sustainability Travel Award criteria

**November** - select Green Fund Committee (GFC), open applications for open position

**December** - review applications for open position

**January** - overview of semester; project payment tracking/status (for spring semester)

**February** - review extension requests (Feb. 1 is deadline), GFC prepares for funding round

**March** - review final reports (Mar. 1 is deadline), applications for open position, preparation for Sust. Celebration, Sust. Collaborator (or Hon. Env. Ambassador) award, **GFC reviewing proposals**

**April** - review GFC recommendations (GF awards), **GFC reviewing proposals**, [Earth Month]

**May** - review of FY20 budget, review of recommendations from GFC (changes to proposal, rubric, process), review applications for open position/s

**Summer** - only if needed