

Wednesday, December 9th, 2015

1. **Call to Order:** 3:05 P.M.
2. **Approval of Minutes**
 - a. November 18, 2015
Leslie moves to approve. **Unanimous.**
3. **Items voted on over email by SC between Nov. 18 meeting and Dec. 9 meeting (10min)**
 - a. Approval of full edits of Operating Papers
 - b. Extension approved (time and amount) for GF Project 15SP108
2 mins.
4. **Operating Papers update (5 min)**
 - a. Approval by LS
5. **Green Fund extension request form for GF Project 14FA102 (10 min)**
 - a. Discussion
Dunkel to use leftover supplies.
Deb moves to approve. **Unanimous.**
2 mins.
6. **Sustainability Office update (5 min)**
 - a. Budget
GA Communications Assistant (30 hours) {10 hours to Austin}
Programming Assistant (20 hours) {10 hours to Cami}
Intern/Fellow Coordinator (20 hours) {10 hours to Cami}
Zero Waste Assistant (20 hours) {10 hours to Greg}
Current state: \$169,977.54 in Green Fee account (not ear-marked)
\$51,000 budgeted for Sust. Office this year

GAs=\$27,516

UGA=\$0 (Austin's salary covered through CURCA)

Other budgeted expenses=\$13,767

Remaining \$9,717 (this is Greg's extra 25%)

Earmark for zero waste assistant.

Currently Requesting: 50% Comm. GA (20 hours) \$9,660

50% Programming/Fellows (20 hours) \$9,660

Karen: Short-term strategy of presenting at NSO of how to be a green student?

Geory: Discussed opportunities to table NSO, but not speak at this time. Office has a spot in digital New Student packet.

Leslie: Agree with Karen that Geory should get to speak at NSO. Shows that SIU does care about sustainability.

Cami: Conversation with possible students of recycling expectations might not be effective till first few weeks of school.

J.D.: Panel spot might not be ideal. Week of Welcome/Saluki Startup would be best spot.

Leslie moves to approve two additional GAs.

Vicki: Cost more to have two 10 hours or one 20 hours?

Geory: Two additional GAs cost would come out of the Green Fee Account number. No it would not cost more to have to have two 10 hour GAs.

Leslie: Proposals are at a stage where small, lesser quality ones are coming up. Additional GAs will have a great impact on campus sustainability.

J.D.: Green Fee is to support sustainability, not just through grants, but help the Office as well.

Leslie: Does the GAs you are requesting include STARS data entry?

Geory: Vision of STARS work is to have a project manager to work side-by-side with. Could be an intern or GA.

Leslie: Important to keep at least Silver STARS rating.

Cami: Would STARS person(s) work for just a year then come back in a few years?

Geory: STARS people should report every year to build good habits and data, but a GA may not be needed every year, but every three when we reapply.

Leslie moves to add a third 50% GA and approve all three. **Unanimous.**

Leslie: Progress on identifier?

Geory: Setting up meetings and gathering people to join in. "Green" is a debatable term.

Leslie: Green is a good starting step.

b. Strategic-Planning

Undeniable issues: Lack of education/awareness around sustainability. Need for campus-wide shift. Waste diversion rates not up to IL standard (21.74%/40%). Lack of data to show people results. Lack of campus-wide sustainability strategy/commitment.

Where do we stand vs. other universities?

Education/Awareness: Use media to educate. Define Sustainability for campus.

Volunteer speakers. Open Houses.

Working to create SIU sustainability message.

Sustainability Fellows Program (unpaid interns based on interests and needs).

Housing Sustainability Leadership Program, get Freshman thinking about Sust.

Partnership with Academics. Involving Staff, facilities team sharing. Continue to build upon current key partnerships.

Karen: Is the Office able to educate and good location?

Geory: Definitely an idea to work on.

Cultural Shift: Implement action/build new habits into previously stated ideas.

Sustainability Action Plans by units (long term)

Waste Diversion: Zero Waste programming. Long-term waste management strategy, working with Southern Recycling. GA focus on signage and placement. PSO Partnership.

Data & Transparency: Review opportunities within Green Fund Proposal/Award Process.

STARS. Information exists, just a matter of getting it on the website to share to help students understand what we do. Intern to focus on STARS + data. Housing and PSO are already gathering data.

Strategy/Commitment: Long-term needs assessment/STARS plan. Determine how to engage senior leadership.

55 mins.

7. Other Business? (5 min)

a. Green Fund Committee

Going forward Committee to report status updates at each meeting for prior funding cycles. Payment Tracking containing final reports, proposals, etc. that Committee should be a part of.

b. Jo Howd-Alternative Spring Break

Jo Howd requested money. Has not turned in receipts and has no communications.

Approved to put money back in account.

5 mins.

8. ++Executive Session++ (30 min)

a. Discussion of new applicants

12 mins.

9. Adjourn

Karen moves to adjourn. **Unanimous.**

4:32 P.M.