

## SIU SUSTAINABILITY TONER AND INK SHARING PROGRAM

Southern Illinois University Carbondale is pleased to announce that we are now partnering with Office Max/Office Depot to recycle used/empty ink and toner cartridges, helping to divert waste from the landfill.

Going forward, all used or empty ink/toner cartridges should be sent to the Sustainability Office through Campus Mail to **MC 4418 labeled USED-RECYCLE**. Cartridges can also be dropped off at the Innovation and Sustainability Hub (first floor of Student Center). If your office generates many used ink and toner cartridges in one month, you might be eligible to send shipments for recycling from your office. Please contact us at [zerowaste@siu.edu](mailto:zerowaste@siu.edu) if you would like to learn more about this option. [Note: We also have a program for unused cartridges. [Click here](#) to see our Toner & Ink Sharing Program page.]

**The program accepts most ink and toner cartridges.** Here are some examples of the types of cartridges that are accepted:



### **How to package and send ink and toner cartridges**



- When you unbox the ink cartridge, there should be a plastic bag labeled for recycling (see image).
- Save this bag to send to the Hub.
- Recycle the cardboard box, paper, and any other inserts that arrived with the cartridge. Please recycle them yourself, this will save us time and space!
- When your ink and toner runs out, put the empty cartridge in the plastic bag and

label it to send to the Sustainability Office **MC 4418 labeled USED-RECYCLE**.

It's really that easy!

### **!!!THIS PROGRAM DOES NOT ACCEPT TONER TANKS OR TONER POWDERS!!!**

Those should be returned to the copy machine vendor at the time of delivery and/or machine servicing.



### **What happens to these ink and toner cartridges?**

These cartridges will be boxed and forwarded to Office Max/Office Depot for recycling and/or remanufacturing. Find out more information about the recycling or remanufacturing process from our [website](#).

### **Contact Us**

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