Members: Students: Allyssa Kolenda, Celine Aguilar, Kemar Jones; Faculty: Leslie Duram, Tao Huang, Shannon McDonald; Staff: Sally Wright, Betsy Bishop, Marianne T Wilson

1. Call to Order: 1:29pm

2. Attendance: Students: Allyssa Kolenda (Present), Celine Aguilar (Present), Kemar Jones (Present); Faculty: Leslie Duram (Present), Tao Huang (Absent), Shannon McDonald (Absent); Staff: Sally Wright (Present), Betsy Bishop (Present), Marianne T Wilson (Present)

3. Approval of Minutes – 10/25/2017 Leslie moves to approve. Allyssa seconds. Unanimous. 2mins

4. Standing agenda items

   a. Green Fee account (Geory)
      i. Balance update – We have received 58% (~$106,700) of our budgeted expected fee revenue ($181,671.18). Last year at this time, we had received 56%, so we are on a similar track.
      ii. GF budget adjustments under $2500 - none
      iii. GF budget adjustments requests over $2500 - none 4mins

   b. Green Fund Committee report (Celine)
      i. Updates
         2. Select GFC.
            a. Reminder: all 3 students are on the committee.
            b. Faculty member: Tao Huang
            c. One staff member: Mariane T Wilson
               Leslie moves. Sally seconds. All approve.

      ii. Extension requests
         1. 16SP102 (Vermicompost Revitalization Project) – expected Leslie moves, Marianne seconds. Unanimous.
         2. 16SP124 (Sustainable/ Socially Responsible IT Practices Information Session and Master Class) – did not receive yet
3. 13FA106 (Biodigester Part II) – reviewed and discussed; following-up and will review again at next meeting.

iii. Final reports received (or closed projects)
   1. 16SP119 (Graduate Research Assistant for Energy Efficiency) Report
   2. 13FA106 (Biodigester Part II) – received, but requesting to hold $600.

   Report

   15mins

iv. Other requests

   13mins

5. Spring 2018 student membership (filling Allyssa’s spot on the council). – Position will be promoted with a deadline for applications of December 5. We will review applications at the next meetin.

   6mins

6. STARS follow-up
   a. Updates from Celine, Marianne, and Betsy
   b. Workplace Health and Safety (PA-12)

   19mins

7. Other updates
   a. Open opportunity to share updates for initiatives not listed here.

   Dec 1st: Green Action Day

8. Sustainability Office updates
   New Sustainability Program Coordinator – preparing to make an offer

   8mins

9. Adjourn: Betsy moves to adjourn. Marianne seconds. Unanimous. 2:45pm
   a. Next meeting: December 6

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Fall 2017 Sustainability Council meetings will be held on the following dates: September 20, October 25, November 15, and December 6. All meetings are scheduled from 1:30 to 2:30 p.m. in Morris Library room 480.